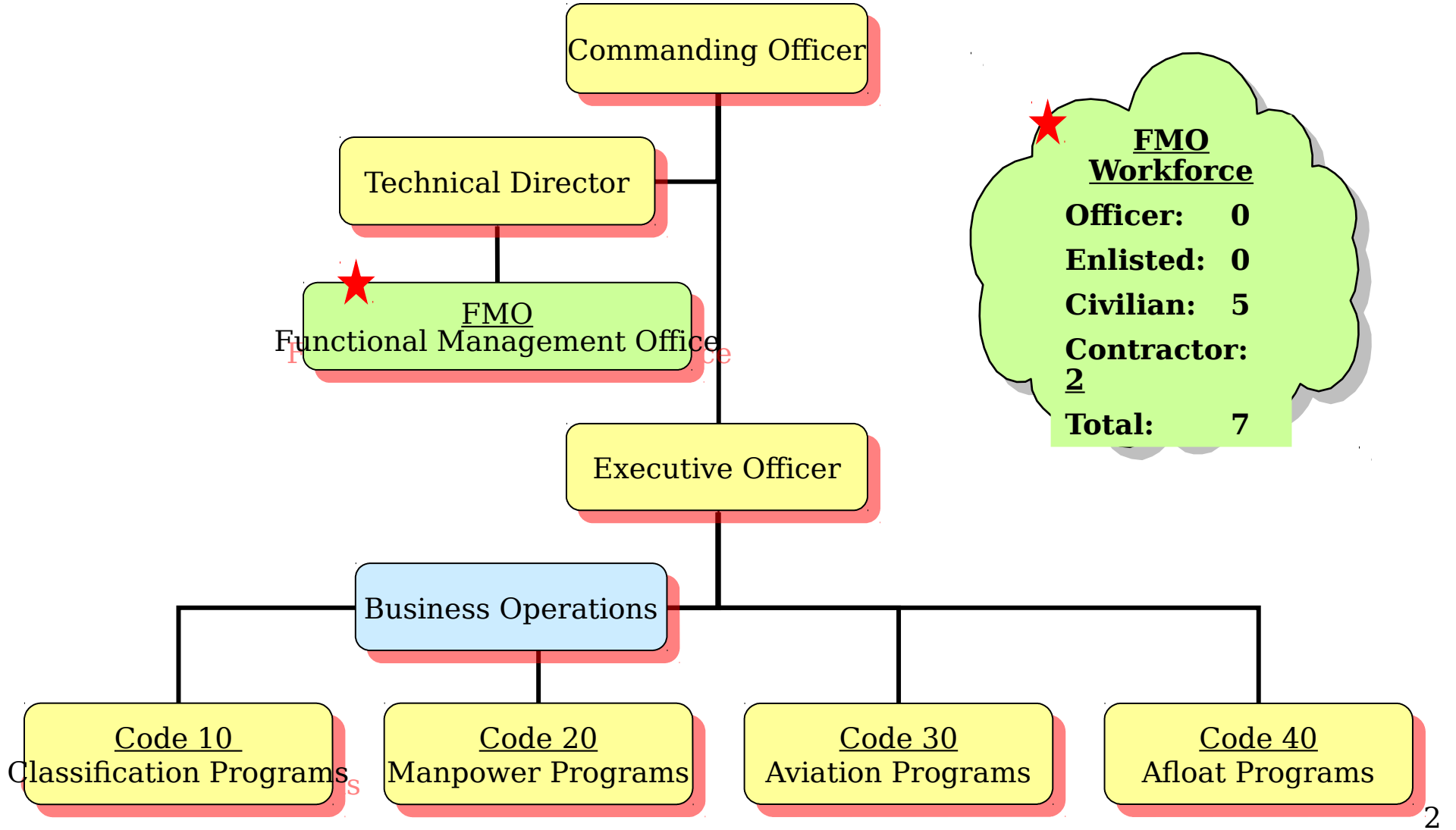
# Functional Management Office (FMO)

# Functional Management Office (FMO) Organization




**FMO Workforce**

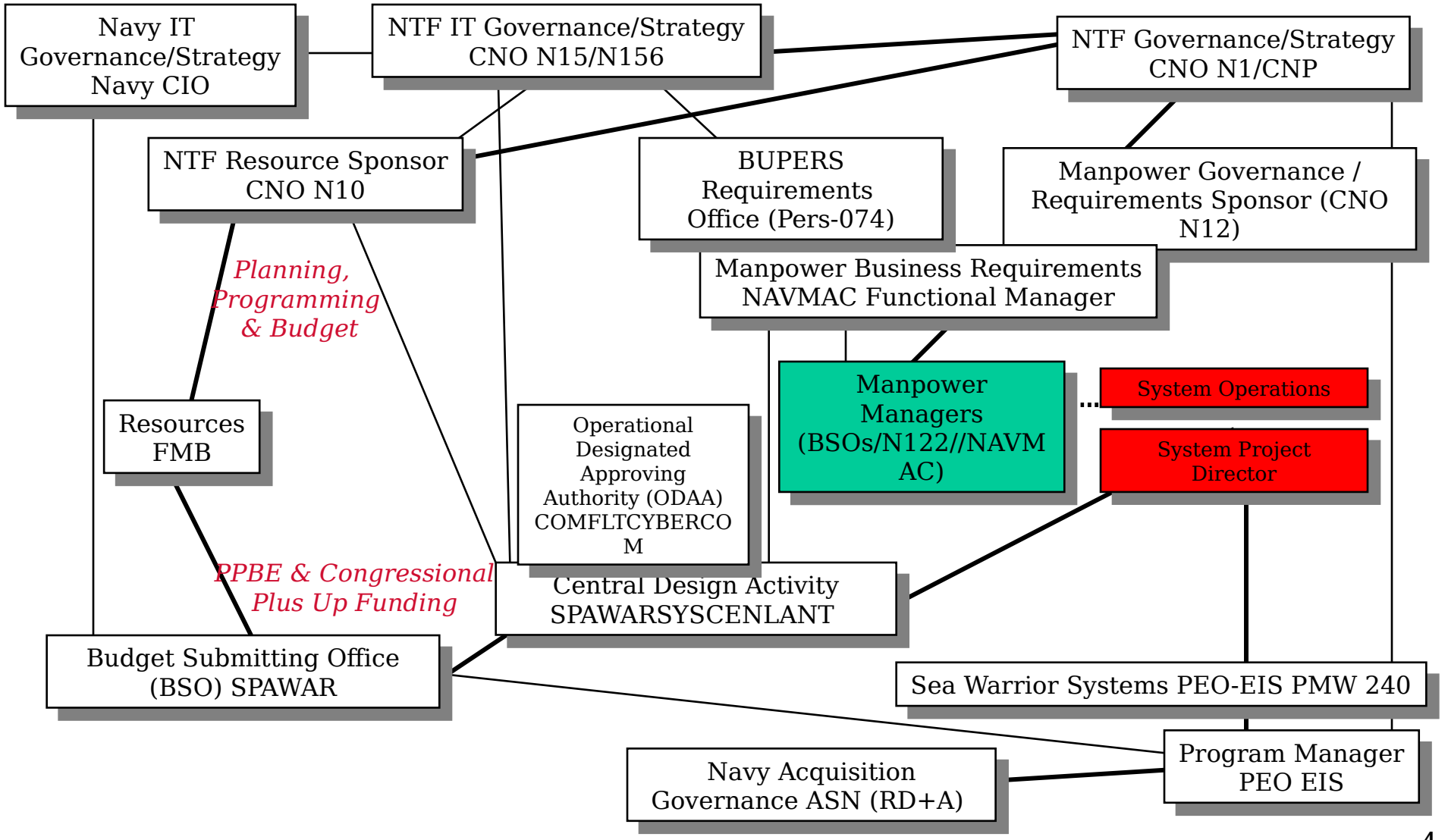
| | |
|---|---|
| **Officer:** | **0** |
| **Enlisted:** | **0** |
| **Civilian:** | **5** |
| **Contractor:** | **2** |
| **Total:** | **7** |

# Functional Management Office Responsibility

- Goal: Validate manpower business processes in Information Systems (IS) to ensure production of proper manpower documents
- Current Manpower Information Systems (IS)
  - Activity Manpower Management
    - Total Force Manpower Management System (TFMMS) / TFMMS-Web (POR)
  - Fleet Manpower Requirements Determination (FMRD)
    - Navy Manpower Requirements System (NMRS) (POR)
- Processes: Conduct assessments on Information System (IS) procedures and documents
  - Document, validate & manage manpower business requirement functionality for IS
    - Functional Review Board (FRB) Administration
    - Business Requirement Documents (AMM-BURT v1.1, FMRD-BURT v1.0, NOCSS-BURT-draft)
    - Configuration Management
      - Configuration Control Board (CCB) Administration
      - Coordinate functional testing and reviews
    - Information System User Accounts (SAAR)
  - Represent users in IS governance processes
    - Governance Reviews (FAM, FISMA, Budget Processes)
    - Coordinate governance changes to the IS with Stakeholder Organizations
  - Maintain data reliability in IS
    - Data Management Administration (Data Steward – Validate System Tables, Interfaces, Meta-data, Security Levels)
- Non-FMO responsibilities
  - Does not conduct program modifications or operate the system - SSC NOLA responsibility
  - Does not own the manpower data – business process owners (e.g. OPNAV N12, N122, RESFOR, NAVMAC, BSOs)

# Business Requirement Governance

## Stakeholder Organizations


Navy IT Governance/Strategy Navy CIO
NTF IT Governance/Strategy CNO N15/N156
NTF Governance/Strategy CNO N1/CNP
NTF Resource Sponsor CNO N10
BUPERS Requirements Office (Pers-074)
Manpower Governance / Requirements Sponsor (CNO N12)
Manpower Business Requirements NAVMAC Functional Manager
Planning, Programming & Budget
Manpower Managers (BSOs/N122//NAVMAC)
System Operations
System Project Director
Resources FMB
Operational Designated Approving Authority (ODAA) COMFLTCYBERCOM
PPBE & Congressional Plus Up Funding
Central Design Activity SPAWARSYSCENLANT
Budget Submitting Office (BSO) SPAWAR
Sea Warrior Systems PEO-EIS PMW 240
Program Manager PEO EIS
Navy Acquisition Governance ASN (RD+A)